

MINUTES OF MEETING

A meeting of the Mayor and City Council of the City of West Point, Nebraska was convened in open and public session at 5:30 PM on November 2, 2021 in the Council Chambers at the Municipal Building, 444 S. Main Street, West Point, Nebraska.

Present were: Mayor Bruce A. Schlecht; Councilmembers: Emma Stokely, Ryan Penrose, Tom Swenson, Mark Buse, Jerry Hugo, and Rusty Smith. Absent: None.

The Mayor called the meeting to order and stated that in accordance with State Statute Section 84-1412 the Open Meetings Act is posted on the west wall of the Council Chambers for public information. The Pledge of Allegiance was then recited.

Moved by Smith, seconded by Swenson, to approve the following consent agenda:

1. City appointed volunteer boards and commissions - none.
2. Fire & rescue departments – accept memberships and resignations - none.
3. Approval of minutes of previous meeting.
4. Treasurer's report.
5. Claims.

Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

VENDOR	REFERENCE	AMOUNT
	Payroll	151,757.63
Elkhorn Paving Construction Co	Trails & Pathways Project	126,181.44
Wagner Tire & Repair LLC	Repair/Fuel/Supplies	226.17
Sapp Bros. Petroleum	Fuel/Supplies	2,934.17
Central Valley Ag	Police Fuel	952.18
Hugo Plumbing & Heating	Repr/Supp	249.26
Cuming County Public Power	Elec Power	107.39
Western Area Power Administration	Elec Power	8,912.59
Nebraska Dept. Of Revenue	Sales Tax/Park/Pool/Library/Com Cntr	42,251.86
Chris Kreikemeier	Projector Rental	25.00
City Payroll Tax Fund	Payroll Taxes	5,641.43
Ascensus LLC	Retirement	3,441.75
City Payroll Tax Fund	Payroll Taxes	6,123.95
Ascensus LLC	Retirement	3,648.12
MEAN	Elec Power	312,103.45
BCBS Of Nebraska	Insurance	54,225.46
Mutual of Omaha	Insurance	1,545.93
ARNOLD MOTOR SUPPLY	REPAIR/SUPPLIES	880.71
Barco Municipal Products	SUPPLIES	289.20
Black Hills Energy	GAS SERVICE	561.16
Bomgaars Supply	SUPPLIES/REPAIR	4,976.47
BORDER STATES INDUSTRIES	SUPPLIES	2,515.85

BOUND TREE MEDICAL	RESCUE SUPPLIES	589.19
Cardmember Service	SERVICE	933.09
Central Valley Ag	SUPPLIES	297.69
CENTURY LINK	PHONE SERVICE	1,032.28
Constellation NewEnergy	GAS SERVICE	260.70
Cuming County Public Power	ELEC WHEELING	5,648.72
Dinslage Small Engine	REPAIR/SUPPLIES	126.06
Dutton Lainson Co.	SUPPLIES	2,492.69
ELITE COMPUTERS	POLICE SUPPLIES	17.00
Floor Maintenance	SUPPLIES	553.03
Gall's Inc.	POLICE SUPPLIES	157.99
Garratt Callahan Co.	SUPPLIES	3,528.00
L. P. Gill Inc.	SAN TIPPING FEE	12,258.22
Gill Hauling	SAN HAULING FEE	4,832.61
GRAINGER	REPAIR/SUPPLIES	522.24
Graybeal's Food	SUPPLIES	20.50
gWorks	CONSULTING SERVICE	2,013.00
Hawkins Inc.	SUPPLIES	1,387.40
HEIMAN FIRE EQUIPMENT	FIRE SUPPLIES	15.83
Hladky Fire & Safety LLC	SERVICE	580.00
THE HOME DEPOT PRO	SUPPLIES	472.47
Ingram Library Services	LIBRARY BOOKS	683.46
Jackson Services Inc.	UNIFORMS/SERVICE	834.24
John A. Stahl Library	LIBRARY POSTAGE	118.02
The League of Nebraska	MEMBERSHIP NCMA	573.48
MAHASKA	SUPPLIES/POP	413.63
MATHESON TRI-GAS INC.	RESCUE SUPPLIES	219.00
MicroMarketing LLC	LIBRARY AUDIOS	422.92
Midwest Laboratories	SWR TRT SERVICE	347.35
MIDWEST SERVICE & SALES	SUPPLIES	4,766.06
Midwest Tape	LIBRARY DVDS	226.15
NDEE	WTR TRT TRAINING	200.00
Nebraska Public Health	WTR DIST SERVICE	1,119.50
NEBRASKA VET SERVICES	POLICE SERVICE	200.00
NORTHEAST NE ECONOMIC DEV	SERVICE	1,500.00
OCLC, INC.	LIBRARY SERVICE	45.75
ONE CALL CONCEPTS, INC.	SERVICE	79.38
OVERDRIVE, INC.	LIBRARY SERVICE	114.98
QUADIENT FINANCE USA	POSTAGE	600.00
Quality Printing & Supplies	SUPPLIES	524.03
S2 ROLL-OFFS LLC	PARK GARBAGE SERVICE	190.00
S & W Welding Inc.	SERVICE	280.96
St. Joseph's Hillside Villa	SR CNTR MEAL SERVICE	3,562.00
SCANTRON	SERVICE 4TH QTR	189.00
Schmader Electric	ELEC SERVICE	46,118.15
Schuetze Plumbing & Heating	SUPPLIES	79.50
Seals and Service Inc.	SUPPLIES	152.05
SKYWAVE WIRELESS INC.	SERVICE	154.05
Sparklight	SERVICE 4TH & 1ST QTR	393.00
Special Roads Fund	MECHANIC CHGS	196.13
Stalp Gravel	SUPPLIES/REPAIR	405.17
USA Blue Book	REPAIR/SUPPLIES	505.62
Verizon Business	PHONE SERVICE	80.56
VERIZON WIRELESS	POLICE MOBILE BROADBAND	120.03

VERIZON WIRELESS	CELL PHONE SERVICE	297.27
Welch Law Firm P.C.	PROFESSIONAL SERVICE	805.00
West Point Library Foundation	BOOKS/DVDS/NEWSPAPER	295.34
West Point Light and Water	UTILITIES	29,947.20
West Point Light & Water	CASH ADVANCE	1,975.69
West Point News	PUBLICATION COSTS	326.45
West Point Rescue	TRAINING/AMBULANCE	1,433.44
West Point True Value	REPAIR/SUPPLIES	292.04
WOERNER'S GARBAGE SERVICE	GARBAGE SERVICE	267.00
4S SERVICE & REPAIR LLC	SERVICE/REPAIR	60.00
AWARDS UNLIMITED	LIBRARY SUPPLIES	14.45
B & D DIAMOND PRO, INC.	PARK IMPROVEMENT	13,945.00
BEST POINT DEVELOPMENT	LIBRARY SERVICE	480.00
BLACKSTRAP, INC.	STRT SUPPLIES	1,630.60
CROSS TECHNOLOGIES INC.	SAN SUPPLIES	867.15
ENVIROMENTAL SERVICES INC	SERVICE	2,559.00
EXLINE INC.	SUPPLIES/REPAIR	147.44
FRANCISCAN HEALTHCARE	SR CNTR SUPPLIES	86.72
FREMONT LOCK SHOP	POLICE SERVICE/REPAIR	164.50
Hydro Optimization & Automation	WATER SERVICE	2,724.50
IIMC	DUES	290.00
ANGELA KIENBAUM	LIBRARY SERVICE	164.50
KNIFE RIVER MIDWEST LLC	STREET SUPPLIES	846.00
CHRIS KREIKEMEIER	Travel Expense/Reimbursement	46.17
NE MUNICIPAL CLERKS ASSOC	MEMBERSHIP	70.00
P & H ELECTRIC INC.	WATER SERVICE	3,860.98
JAMES PEATROWSKY	MILEAGE/MEALS	248.94
PORT-A-JOHN'S	PARK SERVICE	300.00
POSTMASTER	PERMIT FEE	265.00
DON RUSKAMP	SERVICE	126.00
SANDRY FIRE SUPPLY	FIRE SUPPLIES	386.95
PATTY SCHINSTOCK	REIMBURSEMENT/REMOTE PC	39.50
SCHLICKBERND'S APPLIANCE	FIRE/RESCUE SUPPLIES	1,285.00
SEWER EQUIPMENT	SEWER SUPPLIES	158.69
TRITON HYDROTOOLS	SWR COLL SUPPLIES	135.66
VESSCO, INC.	WTR EQUIPMENT	11,031.83

The Council considered the request from the Family Christmas Festival Planning Committee for festival events during Santa's visit. It was stated that in conjunction with the Chamber Santa visit on Tuesday, December 7th, that horse-drawn carriage rides be allowed and to block off the intersection around the Christmas tree on Main Street to allow the girls from the West Point Dance Company to do a performance which would last about 5 minutes. Moved by Smith and seconded by Swenson to approve this request. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

Next on the agenda was to review the lease agreement and agreement for services with the West Point Chamber of Commerce. There has never been a formal lease agreement with the

Chamber concerning the office space at the Nielsen Center utilized by the Chamber, so one has been prepared. The lease is for a two-year term with rent at \$1.00 per year. The Agreement for services is for a term of one year with the Chamber to support and promote economic development. The payment for said services is to be paid out of the LB 840 Economic Development program. When a final agreement is reached, the Chamber will need to submit an application for the LB840 funding. Moved by Penrose and seconded by Stokely to approve the language in both documents and to forward the documents to the Chamber Board for review. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried. Once the documents are received back from the Chamber, the Council will need to approve the final draft.

The Council then considered the 2-hour parking restriction in the downtown area. At the last meeting, the Council considered a request from Kyle Grovijohn of Expanse Wealth Management concerning the 2-hour parking in the block of the former True Value building. The Council tabled the matter and wanted a report on the tickets issued. Police Chief Fisher appeared before the Council and gave the following report on the tickets issued this year in violation of the 2-hour parking: east side of Main Street 66; west side of Main Street 38; east and west Park Street 30; Bridge Street (by Post Office) 2; east and west Grove Street 52; and Grant Street 16. Swenson stated he spoke to Kevin Larson at Charter West Bank and if the 2-hour parking was removed on Grove Street, bank employees would probably park there. After discussing different options, it was decided to leave the 2-hour parking restriction in the downtown area as it currently is.

Moved by Smith and seconded by Buse to accept the Professional Service Proposal of Morrow, Davies & Toelle, PC for the 2020-2021 Independent Municipal Audit. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

Moved by Swenson, seconded by Hugo, to approve the application for a Special Designated Liquor Permit from Feyerherm Enterprises, LLC, dba Roadhouse Lounge, for Franciscan Care Services Event on December 10, 2021 at the Nielsen Center. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

Moved by Stokely, seconded by Swenson, to approve the claim of Hugo Plumbing & Heating for services and supplies in the amount of \$1,008.52. Voting Yea: Stokely, Penrose, Swenson,

Buse, and Smith. Nay: None. Abstaining: Hugo. Motion carried.

The Council then reviewed the recommendation from Municipal Energy Agency of Nebraska (MEAN) for participant communities who were included as part of the Request for Proposals for Solar PV Installations. MEAN has determined that Sandhills Energy, LLC has provided the Purchase Power Agreement pricing that is competitive with current wholesale rates. The current MEAN electric wholesale rate is \$0.03825/kWh and the pricing offered by Sandhills Energy provides communities the opportunity to install solar projects at competitive costs with minimal impact to current customer rates. Sandhills Energy pricing is \$0.03990/kWh with an annual price escalation of 0.50% for a term of 25 years. The City Administrator stated that Sandhills Energy would be responsible for the construction, operation and maintenance of the Solar PV system and that the City would also see a savings on transmission costs. The next step would be to obtain a Purchase Power Agreement from Sandhills Energy. The Council can then review the Agreement and make a final decision if the City should participate. Moved by Swenson and seconded by Buse to approve moving forward by obtaining a Purchase Power Agreement from Sandhills Energy. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

Stokely introduced a resolution that to maintain adequate fiscal policy safeguards and allow for the payment of payroll claims prior to approval by the City Council, the City Council desires to adopt the following policy with respect to such claims: 1. Unless otherwise provided, it shall be the normal policy to submit a claim for payroll and associated expenses to the City Council for approval before payment is allowed; 2. Specific claims authorized for payment prior to City Council approval are: (a) City of West Point employee payroll and all associated state and federal taxes; (b) City of West Point employee benefits including health and retirement; and (c) City of West Point employee payroll processing fees; and 3. Specific claims authorized for payment prior to City Council approval are required to include the employees' names, gross salary or gross hourly rate, and maximum hours allowed for the pay period. Swenson seconded the motion. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried and said resolution adopted.

Swenson introduced a resolution to approve Payment No. 3 to Elkhorn Paving Construction

Co., Inc. for Phase IV of the West Point Trails and Pathways Project in the amount of \$57,432.24.

Smith seconded the motion. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith.

Nay: None. Motion carried and said resolution adopted.

Moved by Swenson, seconded by Penrose, to adjourn at 6:20 P.M. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

Mary Kempf, MMC
City Clerk