

**BUILDING REGULATIONS  
FOR  
THE CITY OF WEST POINT, NEBRASKA**

Any person living within the City of West Point and desiring to erect, construct, repair, enlarge, demolish, or relocate any building, deck, utility shed, or dwelling shall file with the Zoning Administrator/City Administrator an application for a building permit. The application shall be in writing on a form to be furnished by the Zoning Administrator/City Administrator. Every application shall set forth the legal description of the land upon which the construction or relocation is to take place, the nature of the use or occupancy, the principal dimensions, the estimated cost, the names of the owners and such other information as may be requested. The applications and plans shall be examined by the Zoning Administrator/City Administrator and if found to be in conformity with all requirements, the Zoning Administrator/City Administrator shall issue a permit upon the payment of the permit fee. If the work for which a permit has been issued shall not have begun within 90 days of the date thereof, or if the construction shall be discontinued for a period of 6 months, the permit shall be void. Before work can resume, a new permit shall be obtained. Any questions regarding building regulations should be directed to the Zoning Administrator/City Administrator at the City Office Building, 444 S. Main Street, 372-2466.



Fees:

Each applicant for a building permit shall pay the City a fee to be determined as follows:

Estimated Cost of Construction	Fee
\$0 to \$25,000	\$35.00
\$25,001 to \$50,000	\$50.00
\$50,001 to \$75,000	\$75.00
\$75,001 to \$100,000	\$100.00
\$100,001 to \$150,000	\$150.00
\$150,001 to \$250,000	\$250.00
\$250,001 to \$500,000	\$350.00
\$500,001 to \$1,000,000	\$500.00
Over \$1,000,000	.05% (.0005)

A receipt for such fee shall be issued to the applicant. **No part of the fee shall be refunded to the applicant when a permit is not granted.**



State Fire Marshal

All applications for the construction of a **commercial building MUST** complete the attached “Plan Submittal Application” and the applicant shall mail this form to the Nebraska State Fire Marshal, 246 South 14<sup>th</sup> Street, Lincoln, NE 68508-1804.

**BUILDING PERMIT APPLICATION**

**City of West Point**

Fee Pd\$ \_\_\_\_\_  
# \_\_\_\_\_

Date \_\_\_/\_\_\_/\_\_\_

Address of Improvement: \_\_\_\_\_

Zoning District \_\_\_\_\_

Legal Description: Lot(s) \_\_\_\_\_ Block \_\_\_\_\_  
Subdivision \_\_\_\_\_

Lot Size \_\_\_\_\_ Lot Area \_\_\_\_\_ Sq. ft.

**Building:**

Improvement: \_\_\_\_\_ New Building \_\_\_\_\_ Ownership: \_\_\_\_\_ Private  
\_\_\_\_\_ Addition/Alteration \_\_\_\_\_ Public  
\_\_\_\_\_ Repair

Type: \_\_\_\_\_ One Family \_\_\_\_\_ Cost of Construction  
\_\_\_\_\_ Two or more family \_\_\_\_\_  
\_\_\_\_\_ Other (Specify) \$ \_\_\_\_\_

Height of building \_\_\_\_\_ Sq. Ft.

Is Building in the Fire Zone? \_\_\_\_\_ Yes \_\_\_\_\_ No.

(Note: If yes then application requires the Fire Chief's approval)

\_\_\_\_\_  
Fire Chief

**Principal Type of Construction**

\_\_\_\_\_ Masonry  
\_\_\_\_\_ Wood  
\_\_\_\_\_ Steel  
\_\_\_\_\_ Concrete  
\_\_\_\_\_ Other (Specify)  
\_\_\_\_\_

**Principal Type of Heat**

\_\_\_\_\_ Gas  
\_\_\_\_\_ Oil  
\_\_\_\_\_ Electricity  
\_\_\_\_\_ Other (Specify)  
\_\_\_\_\_

**Water Service Connection**

\* \_\_\_\_\_ Needed-Size of Tap \_\_\_\_\_  
\_\_\_\_\_ Not Needed.

**Sewage Disposal Connection**

\* \_\_\_\_\_ Needed.  
\_\_\_\_\_ Not Needed.

**Electric Service Connection**

\_\_\_\_\_ Needed-Size of Service \_\_\_\_\_  
\_\_\_\_\_ Not Needed.

Construction Begins \_\_\_\_\_

Construction Ends \_\_\_\_\_

Is a Variance request through the Board of Adjustment needed? \_\_\_\_\_ yes \_\_\_\_\_ no

\*If you are making a new or additional tap or connection an assessment fee may be due. Contact the City Administrator for an explanation.

=====  
The owner of this property and the undersigned agree to conform to all applicable laws and ordinances of the City of West Point.

Owner \_\_\_\_\_

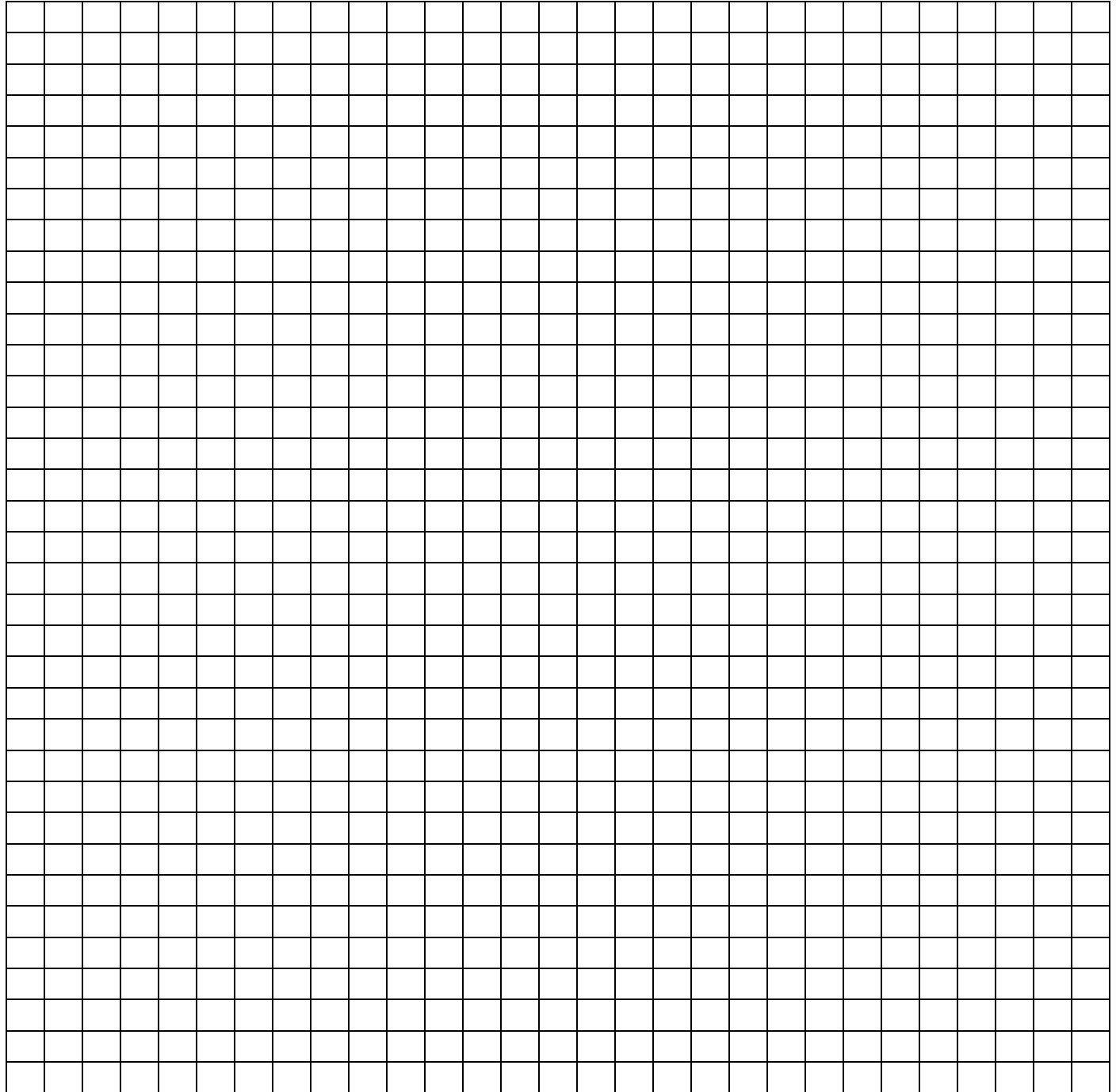
Address \_\_\_\_\_

By: \_\_\_\_\_

Approved: \_\_\_\_\_

**DIRECTIONS: PROPERTY MUST BE SHOWN ON DIAGRAM**

Using a scale of 5' for each large square, make a line drawing in ink of your lot and proposed building, showing entire exterior dimensions and all clearances between lot lines and proposed building. Please indicate North, and the names of the adjacent streets. Also show all proposed porches, garages, etc. that are concerned with this permit. Any changes which you wish to make concerning any of the dimensions on this drawing will necessitate a new permit.



EFFECTIVE SEPTEMBER 6, 1993

**NOTICE TO ALL POWER SUPPLIERS AND POLITICAL SUBDIVISIONS IN THE STATE OF NEBRASKA**

REVISIONS WERE MADE IN THE 1993 SESSION OF THE NEBRASKA LEGISLATURE RELATING TO ELECTRICAL INSPECTION REQUIREMENTS FOR PERSONS INSTALLING ELECTRICAL WIRING IN THE STATE OF NEBRASKA. THE REVISIONS TO THE STATE ELECTRICAL ACT BY LEGISLATIVE BILL 193 WILL HARMONIZE PROVISIONS OF ELECTRICAL INSPECTION THROUGHOUT THE STATE.

**RESIDENTIAL ELECTRICAL INSPECTION REQUIRED**

- (1) In addition to all Commercial, Industrial, and Public-Use installations, electrical inspection will now be required on all **RESIDENTIAL INSTALLATIONS WHEN NEW SERVICE EQUIPMENT IS INSTALLED.**
- (A) WHEN NEW SERVICE EQUIPMENT IS INSTALLED FOR A NEW RESIDENCE, AN INSPECTION IS REQUIRED ON THE ENTIRE WIRING INSTALLATION.
- (B) WHEN NEW SERVICE EQUIPMENT IS INSTALLED FOR AN EXISTING RESIDENCE, AN INSPECTION IS REQUIRED ON ONLY THAT PART OF THE WIRING INSTALLATION THAT IS NEW.
- (C) WHEN ELECTRICAL WIRING IS INSTALLED IN AN EXISTING RESIDENCE, AND NEW SERVICE EQUIPMENT IS NOT INSTALLED, AN INSPECTION IS **NOT** REQUIRED.

**ELECTRICAL LICENSE REQUIRED FOR RESIDENTIAL WIRING**

- (2) In addition to all Commercial, Industrial, and Public-Use installations, a valid electrical license will now be required to make electrical installations on all single-family residences, except for the following:
- (A) WILL NOT REQUIRE ANY PERSON HOLDING A CURRENT LICENSE ISSUED BY A BOARD APPROVED POLITICAL SUBDIVISION TO HOLD A STATE LICENSE WHILE INSTALLING WORK WITHIN THE JURISDICTIONAL LIMITS OF SUCH SUBDIVISION.
- (B) WILL NOT PROHIBIT AN OWNER OF PROPERTY FROM PERFORMING WORK ON HIS OR HER **PRINCIPAL RESIDENCE** OR REQUIRE SUCH OWNER TO BE LICENSED UNDER THE ACT.

A copy of the electrical inspection application will be sent to the power supplier.

DO NOT ENERGIZE A NEW SERVICE UNLESS YOU HAVE RECEIVED A COPY.

It shall be a Class I misdemeanor to fail or neglect to comply with the act or any lawful rule, regulation, or order of the State Electrical Board.

ALL QUESTIONS CONCERNING THESE CHANGES SHOULD BE ADDRESSED TO:

NEBRASKA STATE ELECTRICAL DIVISION  
P O Box 95066  
Lincoln, NE 68509-5066  
(402) 471-3550

# NEBRASKA STATE FIRE MARSHAL PLAN SUBMITTAL APPLICATION



**Submit Plan To:** Main Office  
246 S. 14th Street  
Lincoln, NE 68508-1804  
(P) 402-471-2027  
(F) 402-471-3118  
[www.SFM.nebraska.gov](http://www.SFM.nebraska.gov)

<b>DATE:</b>		(*) REQUIRED FIELD TO BE COMPLETED. INCOMPLETE FIELDS WILL RESULT IN A REJECTION LETTER (*)	
<b>*SUBMITTING PARTY</b>		<b>*NAME OF PROJECT</b>	
<b>*ADDRESS</b>		<b>*ADDRESS</b>	
<b>*CITY / STATE / ZIP CODE</b>		<b>*CITY / COUNTY</b>	
<b>CONTACT PERSON</b>	<b>PHONE</b>	<b>EMAIL ADDRESS</b> (If code review via email is desired)	
<b>ADDITIONAL INDIVIDUALS RECEIVING CODE REVIEW</b>			
<b>*OWNER EMAIL ADDRESS</b> (If different from submitting party)		<b>*ARCHITECT EMAIL ADDRESS</b> (If different from submitting party)	
<b>*CONTRACTOR EMAIL ADDRESS</b> (If different from submitting party)		<b>OTHER EMAIL ADDRESS</b>	
<b>PROJECT INFORMATION</b>			
<b>OCCUPANCY TYPE</b>	<b>*STATE-OWNED</b>	YES    NO	<b>*PLANS SUBMITTED TO LOCAL AUTHORITY FOR REVIEW?</b>  YES    NO (Specify City or County) _____
	<b>*ESTIMATED START DATE:</b>		
	<b>*ESTIMATED COMPLETION DATE:</b>		
<b>*TYPE OF PLAN</b> Final          Preliminary          Fire Alarm          Sprinkler          Accessibility Guidelines          Other _____			
<i>NOTE: Fire Alarm and Sprinkler shop drawings are to be submitted as a separate review by subcontractor.</i>			
<b>*PROJECT DESCRIPTION</b> New Building          Addition          Remodel          Interior Finish          Alteration          Other _____			
<b>NUMBER OF LEVELS</b> (Including Sub Levels):		<b>CONSTRUCTION TYPE:</b> (New) _____ (Existing) _____	
<b>FIRE PROTECTION FEATURES</b> (if provided) Total Sprinkler          Partial Sprinkler          Range Hood System          Fire Alarm System          Fire Extinguishers          Other _____			
<b>REVIEW FEE</b>			
<b>*ESTIMATED PROJECT COST</b>	<b>*ACCESSIBILITY CODE REVIEW FEE?</b> If "NO" to local review above, add 50% to the fire code review fee. Total accessibility fee shall not exceed \$250.00		
1. Estimate must be included for plans to be reviewed. Estimate includes total value of all construction work as well as all finish work, painting, roofing, electrical, plumbing, HVAC, elevators, fire extinguishing systems and any other permanent equipment.			
2. The fee for reviewing plans, blueprints, and shop drawings to determine compliance with rules and regulations adopted pursuant to section 81-502 shall be assessed to the following schedule:			
<b>ESTIMATED PROJECT COST</b>	<b>FIRE CODE REVIEW FEE SCHEDULE</b>		
\$ 1.00 - \$ 5,000.00	\$ 5.00 minimum		
\$ 5,001.00 - \$ 25,000.00	\$ 5.00 for the first \$5,000.00 plus 2.00 for each additional \$5,000.00 or fraction there of.		
\$ 25,001.00 - \$ 50,000.00	\$ 15.00 for the first \$25,000.00 plus \$2.00 for each additional \$5,000.00 or fraction there of.		
\$ 50,001.00 - \$ 100,000.00	\$ 25.00 for the first \$50,000.00 plus \$1.00 for each additional \$5,000.00 or fraction there of		
\$ 100,001.00 - \$ 200,000.00	\$ 35.00 for the first \$100,000.00 plus \$1.00 for each additional \$10,000.00 or fraction there of .		
\$ 200,001.00 OR MORE	\$ 50.00 for the first \$200,000.00 plus \$1.00 for each additional \$10,000.00 or fraction there of. ...The total review fee shall not exceed \$500.00.		
<b>IF CONSTRUCTION COMMENCES PRIOR TO THE SUBMITTAL OF PLANS, A LATE FEE OF \$50.00 SHALL BE ADDED.</b>			
<b>All checks are to be made out to the "Nebraska State Fire Marshal"</b>			
<b>*FIRE CODE REVIEW FEE</b>	<b>*ACCESSIBILITY REVIEW FEE</b> (If applicable)	<b>*LATE FEE</b> (If applicable)	<b>*TOTAL FEE</b>
<b>OFFICE USE ONLY</b>			
<b>PLAN NUMBER</b>	<b>DATE IN</b>	<b>HOW PAID</b>	<b>RECEIPT NUMBER</b>
		CHECK MONEY ORDER	
			1/29/15