BUILDING REGULATIONS
FOR
THE CITY OF WEST POINT, NEBRASKA

Any person living within the City of West Point and desiring to erect, construct, repair, enlarge, demolish, or relocate any building, deck, utility shed, or dwelling shall file with the Zoning Administrator/City Administrator an application for a building permit. The application shall be in writing on a form to be furnished by the Zoning Administrator/City Administrator. Every application shall set forth the legal description of the land upon which the construction or relocation is to take place, the nature of the use or occupancy, the principal dimensions, the estimated cost, the names of the owners and such other information as may be requested. The applications and plans shall be examined by the Zoning Administrator/City Administrator and if found to be in conformity with all requirements, the Zoning Administrator/City Administrator shall issue a permit upon the payment of the permit fee. If the work for which a permit has been issued shall not have begun within 90 days of the date thereof, or if the construction shall be discontinued for a period of 6 months, the permit shall be void. Before work can resume, a new permit shall be obtained. Any questions regarding building regulations should be directed to the Zoning Administrator/City Administrator at the City Office Building, 444 S. Main Street, 372-2466.

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Fees:

Each applicant for a building permit shall pay the City a fee to be determined as follows:

Estimated Cost of Construction	Fee
$0 to $25,000	$35.00
$25,001 to $50,000	$50.00
$50,001 to $75,000	$75.00
$75,001 to $100,000	$100.00
$100,001 to $150,000	$150.00
$150,001 to $250,000	$250.00
$250,001 to $500,000	$350.00
$500,001 to $1,000,000	$500.00
Over $1,000,000	.05% (.0005)

A receipt for such fee shall be issued to the applicant. **No part of the fee shall be refunded to the applicant when a permit is not granted.**

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State Fire Marshal

All applications for the construction of a **commercial building MUST** complete the attached "Plan Submittal Application" and the applicant shall mail this form to the Nebraska State Fire Marshal, 246 South 14th Street, Lincoln, NE 68508-1804.

BUILDING PERMIT APPLICATION
City of West Point

Fee Pd$_____
#_____

Date
Address of Improvement: _____ **Zoning District**
_____ _____
Legal Description: **Lot(s)**_____ **Block**_____
Subdivision_____
Lot Size_____ **Lot Area**_____**Sq. ft.**

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Building:

Improvement: ____ **New Building** **Ownership:** ____**Private**
____ **Addition/Alteration** ____**Public**
____ **Repair**
Type: ____ **One Family** **Cost of Construction**
Two or more family
____ **Other (Specify)** **$**_____
_____ **Square Feet of Floor Area**
Height of building_____ _____**Sq. Ft.**
Is Building in the Fire Zone? ____ **Yes** **No.**
(Note: If yes then application requires the Fire Chief's approval)

_____
Fire Chief

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Principal Type of Construction
____**Masonry**
____**Wood**
____**Steel**
Concrete
____**Other (Specify)**
_____

Principal Type of Heat
____ **Gas**
____ **Oil**
____ **Electricity**
Other (Specify)
_____

Water Service Connection
*____ **Needed-Size of Tap** ____
Not Needed.

Sewage Disposal Connection
*____ **Needed.**
Not Needed.

Electric Service Connection
____ **Needed-Size of Service**____
Not Needed.

Construction Begins _____
Construction Ends _____

Is a Variance request through the Board of Adjustment needed? **yes** ____ **no**

***If you are making a new or additional tap or connection an assessment fee may be due. Contact the City Administrator for an explanation.**

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The owner of this property and the undersigned agree to conform to all applicable laws and ordinances of the City of West Point.

Owner_____ **Address**_____

By:_____ _____

Approved:_____

DIRECTIONS: <u>PROPERTY MUST BE SHOWN ON DIAGRAM</u>

Using a scale of 5' for each large square, make a line drawing in ink of your lot and proposed building, showing entire exterior dimensions and all clearances between lot lines and proposed building. Please indicate North, and the names of the adjacent streets. Also show all proposed porches, garages, etc. that are concerned with this permit. Any changes which you wish to make concerning any of the dimensions on this drawing will necessitate a new permit.

EFFECTIVE SEPTEMBER 6, 1993

NOTICE TO ALL POWER SUPPLIERS AND POLITICAL SUBDIVISIONS IN THE STATE OF NEBRASKA

REVISIONS WERE MADE IN THE 1993 SESSION OF THE NEBRASKA LEGISLATURE RELATING TO ELECTRICAL INSPECTION REQUIREMENTS FOR PERSONS INSTALLING ELECTRICAL WIRING IN THE STATE OF NEBRASKA. THE REVISIONS TO THE STATE ELECTRICAL ACT BY LEGISLATIVE BILL 193 WILL HARMONIZE PROVISIONS OF ELECTRICAL INSPECTION THROUGHOUT THE STATE.

RESIDENTIAL ELECTRICAL INSPECTION REQUIRED

(1) In addition to all Commercial, Industrial, and Public-Use installations, electrical inspection will now be required on all RESIDENTIAL INSTALLATIONS WHEN NEW SERVICE EQUIPMENT IS INSTALLED.

(A) WHEN NEW SERVICE EQUIPMENT IS INSTALLED FOR A NEW RESIDENCE, AN INSPECTION IS REQUIRED ON THE ENTIRE WIRING INSTALLATION.

(B) WHEN NEW SERVICE EQUIPMENT IS INSTALLED FOR AN EXISTING RESIDENCE, AN INSPECTION IS REQUIRED ON ONLY THAT PART OF THE WIRING INSTALLATION THAT IS NEW.

(C) WHEN ELECTRICAL WIRING IS INSTALLED IN AN EXISTING RESIDENCE, AND NEW SERVICE EQUIPMENT IS NOT INSTALLED, AN INSPECTION IS NOT REQUIRED.

ELECTRICAL LICENSE REQUIRED FOR RESIDENTIAL WIRING

(2) In addition to all Commercial, Industrial, and Public-Use installations, a valid electrical license will now be required to make electrical installations on all single-family residences, except for the following:

(A) WILL NOT REQUIRE ANY PERSON HOLDING A CURRENT LICENSE ISSUED BY A BOARD APPROVED POLITICAL SUBDIVISION TO HOLD A STATE LICENSE WHILE INSTALLING WORK WITHIN THE JURISDICTIONAL LIMITS OF SUCH SUBDIVISION.

(B) WILL NOT PROHIBIT AN OWNER OF PROPERTY FROM PERFORMING WORK ON HIS OR HER PRINCIPAL RESIDENCE OR REQUIRE SUCH OWNER TO BE LICENSED UNDER THE ACT.

A copy of the electrical inspection application will be sent to the power supplier.

DO NOT ENERGIZE A NEW SERVICE UNLESS YOU HAVE RECEIVED A COPY.

It shall be a Class I misdemeanor to fail or neglect to comply with the act or any lawful rule, regulation, or order of the State Electrical Board.

ALL QUESTIONS CONCERNING THESE CHANGES SHOULD BE ADDRESSED TO:

NEBRASKA STATE ELECTRICAL DIVISION
P O Box 95066
Lincoln, NE 68509-5066
(402) 471-3550

NEBRASKA STATE FIRE MARSHAL
PLAN SUBMITTAL APPLICATION

Submit Plan To:

Main Office
246 S. 14th Street
Lincoln, NE 68508-1804
(P) 402-471-2027
(F) 402-471-3118
www.SFM.nebraska.gov

DATE:	**(*) REQUIRED FIELD TO BE COMPLETED. INCOMPLETE FIELDS WILL RESULT IN A REJECTION LETTER (*)**

***SUBMITTING PARTY**		***NAME OF PROJECT**
***ADDRESS**		***ADDRESS**
***CITY / STATE / ZIP CODE**		***CITY / COUNTY**
CONTACT PERSON	**PHONE**	**EMAIL ADDRESS** (If code review via email is desired)

ADDITIONAL INDIVIDUALS RECEIVING CODE REVIEW

***OWNER EMAIL ADDRESS** (If different from submitting party)	***ARCHITECT EMAIL ADDRESS** (If different from submitting party)
***CONTRACTOR EMAIL ADDRESS** (If different from submitting party)	**OTHER EMAIL ADDRESS**

PROJECT INFORMATION

OCCUPANCY TYPE	***STATE-OWNED** ☐ YES ☐ NO	***PLANS SUBMITTED TO LOCAL AUTHORITY FOR REVIEW?**
	***ESTIMATED START DATE:**	☐ YES ☐ NO
	***ESTIMATED COMPLETION DATE:**	(Specify City or County) _____

***TYPE OF PLAN**
☐ Final ☐ Preliminary ☐ Fire Alarm ☐ Sprinkler ☐ Accessibility Guidelines ☐ Other _____

NOTE: Fire Alarm and Sprinkler shop drawings are to be submitted as a separate review by subcontractor.

***PROJECT DESCRIPTION**
☐ New Building ☐ Addition ☐ Remodel ☐ Interior Finish ☐ Alteration ☐ Other _____

NUMBER OF LEVELS (Including Sub Levels)**:** | **CONSTRUCTION TYPE:** (New) _____ (Existing) _____

FIRE PROTECTION FEATURES (if provided)
☐ Total Sprinkler ☐ Partial Sprinkler ☐ Range Hood System ☐ Fire Alarm System ☐ Fire Extinguishers ☐ Other _____

REVIEW FEE

***ESTIMATED PROJECT COST**	***ACCESSIBLITY CODE REVIEW FEE?** If "NO" to local review above, add 50% to the fire code review fee. Total accessibility fee shall not exceed $250.00

1. Estimate must be included for plans to be reviewed. Estimate includes total value of all construction work as well as all finish work, painting, roofing, electrical, plumbing, HVAC, elevators, fire extinguishing systems and any other permanent equipment.

2. The fee for reviewing plans, blueprints, and shop drawings to determine compliance with rules and regulations adopted pursuant to section 81-502 shall be assessed to the following schedule:

ESTIMATED PROJECT COST	FIRE CODE REVIEW FEE SCHEDULE
$ 1.00 - $ 5,000.00	$ 5.00 minimum
$ 5,001.00 - $ 25,000.00	$ 5.00 for the first $5,000.00 plus 2.00 for each additional $5,000.00 or fraction there of.
$ 25,001.00 - $ 50,000.00	$15.00 for the first $25,000.00 plus $2.00 for each additional $5,000.00 or fraction there of.
$ 50,001.00 - $ 100,000.00	$ 25.00 for the first $50,000.00 plus $1.00 for each additional $5,000.00 or fraction there of
$ 100,001.00 - $ 200,000.00	$ 35.00 for the first $100,000.00 plus $1.00 for each additional $10,000.00 or fraction there of .
$ 200,001.00 OR MORE	$ 50.00 for the first $200,000.00 plus $1.00 for each additional $10,000.00 or fraction there of.
	…The total review fee shall not exceed $500.00.

A Fee Calculator can be found on our website: www.SFM.nebraska.gov

IF CONSTRUCTION COMMENCES PRIOR TO THE SUBMITTAL OF PLANS, A LATE FEE OF $50.00 SHALL BE ADDED.

All checks are to be made out to the *"Nebraska State Fire Marshal"*

*FIRE CODE REVIEW FEE	*ACCESSIBILITY REVIEW FEE (If applicable)	*LATE FEE (If applicable)	*TOTAL FEE

OFFICE USE ONLY

PLAN NUMBER	DATE IN	HOW PAID	RECEIPT NUMBER
		CHECK MONEY ORDER	

1/29/15