

## MINUTES OF MEETING

A meeting of the Mayor and City Council of the City of West Point, Nebraska was convened in open and public session at 5:30 o'clock P.M. on November 3, 2020 at the Nielsen Community Center, 200 Anna Stalp Ave, West Point, Nebraska.

Present were: Mayor Schlecht; Councilmembers: Penrose, Swenson, Buse, Hugo, and Smith. Absent: Stokely.

The Mayor called the meeting to order and stated that in accordance with State Statute Section 84-1412 the Open Meetings Act is posted on the south wall of the room for public information. The Pledge of Allegiance was then recited.

Moved by Swenson, seconded by Hugo, to approve the following consent agenda:

1. City appointed volunteer boards and commissions: Planning Commission – appointment of Norma Emanuel (3 year term).
2. Fire & rescue departments – accept memberships and resignations – none.
3. Approval of minutes of previous meeting.
4. Treasurer's report.
5. Claims.

Voting Yea: Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Absent: Stokely. Motion carried.

<u>CLAIMS</u>		
Payroll		158,222.07
Buse Machine Inc.	Service	700.00
Hugo Plumbing & Heating	Serv/Supplies	1,102.70
City of West Point Payroll Tax Fund	Employer FICA	6,119.18
First National Bank - Fremont	Retirement Contributions	3,828.17
Core Health Club	Loan/Grant	100,000.00
Black Hills	Service	66.53
Western Area Power Administration	Power	8,545.59
Central Valley Ag	Service	717.23
Sapp Bros.	Service	2,041.35
Wagner Tire	Service/Tires	4,730.06
West Point Travel Plaza	Service	108.03
City of West Point Payroll Tax Fund	Employer FICA	6,154.22
First National Bank - Fremont	Retirement Contributions	3,764.44
United Healthcare	Health Ins.	58,021.75

Companion Life	Life Ins.	278.21
Nebraska Dept of Revenue	Sales Tax (Park)	116.37
Nebraska Dept of Revenue	Sales Tax (Libr/Comm Ctr)	144.30
Nebraska Dept of Revenue	Sales Tax	38,422.75
Madison National Life Ins.	Life Ins.	187.03
MEAN	Power	305,774.60
Western Area Power Administration	Power	12,387.69
Auto Value Parts	Supplies	1,299.65
Barco Municipal Products	Supplies	165.79
Black Hills Energy	Service	679.24
Bomgaars Supply	Supplies	6,404.28
Border States	Supplies	20,075.33
Bound Tree Medical	Supplies	1,269.16
Bracht Law	Prof Services	91.00
Cardmember Service	Service	960.03
Century Link	Service	1,017.31
Chamber of Commerce	Economic Dev	15,000.00
Core & Main	Supplies	362.79
Cuming Co. Economic Dev	Economic Dev	10,000.00
Cuming Co. Rural Water	Service	126.00
Cuming County Public Power	Wheeling Service	6,657.83
Danko Emergency Equipment	Supplies	287.50
Dinslage Small Engine	Supplies	49.34
Electronic Contracting Co.	Service	282.00
Engelmeyer Repair	Supplies	133.63
Floor Maintenance	Supplies	487.46
Gale/Cengage Learning	Books	59.97
Gall's Inc.	Supplies	329.36
Gerhold Concrete Co.	Supplies	465.37
L. P. Gill Inc.	Tipping Fee	10,980.32
Gill Hauling	Hauling Fee	4,328.80
Grainger	Supplies	778.45
Graybeal's Food	Supplies	88.78
Hawkins Inc.	Supplies	1,190.96
The Home Depot	Supplies	274.30
Ingram Library Service	Books	1,283.94
Jackson Services	Uniform Service	1,128.37
Kaup Seed & Fertilizer	Supplies	264.00
Logemann Auto Parts	Supplies	276.87
Lou's Sporting Goods	Supplies	6,523.00
Mahaska	Supplies	482.12
Matheson Tri-Gas	Supplies	195.60
MicroMarketing LLC	Books	346.44
Midwest Labs	Service	132.35

Midwest Tape	Supplies	76.21
Municipal Supply Inc.	Supplies	1,523.73
NE Public Health Environmental Lab	Service	767.30
Nebraska Vet Services	Service	400.00
Northeast NE Economic Dev	Prof Services	15.00
OCLC, Inc.	Service	44.85
One Call Concepts	Service	100.80
Presto X	Service	68.00
Quality Printing	Supplies	1,290.10
Quick Med Claims	Prof Services	1,704.84
S & W Welding	Supplies	22.00
St. Joseph's Hillside Villa	Meal Service	2,353.00
Seals and Service	Supplies	300.00
Skywave Wireless	Service	1,184.81
Smidt's Sanitation	Service	177.00
Special Roads Fund	Mechanic Chgs	268.00
Stan Houston Equipment Co.	Supplies	2,633.40
Sunirse Excavating	Service	412.50
USA Blue Book	Supplies	191.92
Verizon Business	Service	88.27
Verizon Wireless	Broadband	120.03
Verizon Wireless	Service	668.72
Vrbicky Computer Service	Service	1,187.50
West Point Implement	Supplies	249.32
WPLW	Service	30,158.43
WPLW Operating Fund	Cash Adv	2,270.64
West Point News	Publication Costs	50.85
West Point Rescue	Ambl Chgs/Office Remodel	2,211.46
West Point True Value	Supplies	528.10
Woerner's Garbage Service	Service	267.00
John Adams	Travel Expense	126.17
Jamileth Alvarado	Interrupter	150.00
Aqua-Aerobic Systems	Supplies	3,390.75
Awards Plus	Supplies	52.00
Black Hills Ammunition	Supplies	252.50
Tom Black	Travel Expense	17.25
Blackstrap	Supplies	1,574.80
Brodart Co.	Supplies	100.00
Colonial Research	Supplies	376.90
Consolidated Management	Service	276.43
Cuming Co. Title & Abstract	Service	250.00
DEMCO	Supplies	25.31
Fireguard Inc.	Supplies	210.00
Franciscan Healthcare	Supplies	239.09

Chris Kreikemeier	Supplies	166.21
Lewis Ag Co.	Service	1,250.00
NE Dept Environment & Energy	License Fee	300.00
P & H Electric	Supplies	239.29
Miguel Pena	Travel Expense	570.40
Port-A-Johns	Service	300.00
Postmaster	Permit Fee	240.00
Patty Schinstock	Supplies	22.12
Seed Enterprises	Supplies	30.00
Sewer Equipment	Equipment	1,510.14
Stan Ortmeier	Service	118.34
Vessco, Inc.	Supplies	101.00

The City Administrator gave an update on the Water Treatment Plant Project stating that with an increase of chlorine the new filters are performing better and the reduction in water usage has also helped. More chlorine is being added than what was done during the pilot study and they are trying to figure out why. Because of the reduction in water usage, the City has now flushed the water mains and will begin random sampling in the distribution system. In the next couple of weeks, Rutjens Construction will start with the water main project. During the winter, Rutjens will be working at the Water Treatment Plant to remove the remaining old filters and install the third and final new filter.

Next the City Council discussed the renewal of the Lease Agreement with the West Point Community Theatre. Councilmember Hugo and Vaughn Beed, on behalf of the Theatre, spoke to the Council and the good relationship had between the City and the Theatre. Currently the City is leasing the municipal auditorium to the West Point Community Theatre under a Lease Agreement effective October 1, 2010 for a ten-year term which lease expired September 31, 2020. Under the current lease the City agreed to pay for casualty and personal liability insurance coverage and utility services not to exceed \$18,000 per year. It was moved by Smith and seconded by Penrose to renew the Lease Agreement with the West Point Community Theatre for another ten years. Voting Yea: Penrose, Swenson, Buse, and Smith. Nay: None. Abstaining: Hugo. Absent: Stokely. Motion carried.

The City Administrator informed the Council that the Cuming County Local Emergency Operations Plan is updated every five years and reviewed annually. The updated version is sent to the Nebraska Emergency Management Agency (NEMA) for correction and approval. Following discussion, Swenson introduced a resolution that the 2020 Cuming County Local Emergency

Operations Plan is hereby approved. Penrose seconded the motion. Voting Yea: Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Absent: Stokely. Motion carried and said resolution adopted.

John Adams, Assistant Police Chief, appeared before the Council, stating that the Police Dept. has received complaints concerning the traffic on Grove Street. One area of concern was the intersection of Colfax Street and Grove Street on the west side of the Courthouse. He was recommending that the north side of Grove Street from the alley between Colfax and Nippon Streets west to Colfax Street be designated as no parking. Eliminating 3-4 parking places. David Branch and Carson Schuetze appeared before the Council stating that this might be a hardship for county employees to park for work. They stated that there is not enough parking already around the courthouse especially when court is in session and then to eliminate some parking was not a good idea. The other area of concern was west Grove Street and Officer Adams was recommending that the north side of Grove Street between Kloke and Sherman Streets be designated as no parking. When vehicles are parked at the crest of the hill, it becomes a dangerous situation. This would however create no parking on both sides of that portion of Grove Street. Don Roeber appeared before the Council suggesting that only a portion of the block be designated as no parking. It was also suggested to have no parking during school hours. Several councilmembers felt that it was not fair for residential owners along that block to have no on-street parking. For family gathers or get togethers, where were people to park. It was decided to table the matter and study the issues further.

The Council reviewed the proposal from Morrow, Davies & Toelle, P.C. for audit services for the 2019-2020 fiscal year. Moved by Swenson and seconded by Smith, to accept the proposal for the 2019-2020 audit in the amount not to exceed \$16,350.00 and if the City is subject to a single audit, an additional charge of \$4,000.00. Voting Yea: Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Absent: Stokely. Motion carried.

Moved by Buse, seconded by Smith, to approve the claim of Hugo Plumbing & Heating for services and supplies in the amount of \$842.83. Voting Yea: Penrose, Swenson, Buse, and Smith. Nay: None. Abstaining: Hugo. Absent: Stokely. Motion carried.

The Mayor announced that Welch Law Firm is the city's attorney and that the City has been working with Steve Preston of the firm. Mr. Preston has left the Welch Law Firm and the City will now be working with Carrie Gaines, who also has experience in municipal law.

Moved by Swenson, seconded by Buse, to adjourn at 6:10 P.M. Voting Yea: Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Absent: Stokely. Motion carried.

Mary Kempf, MMC  
City Clerk

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