

MINUTES OF MEETING

A meeting of the Mayor and City Council of the City of West Point, Nebraska was convened in open and public session at 5:30 o'clock P.M. on March 3, 2020 in the Council Chambers at the Municipal Building in West Point, Nebraska.

Present were: Mayor Schlecht; Councilmembers: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Absent: None.

The Mayor called the meeting to order and stated that in accordance with State Statute Section 84-1412 the Open Meetings Act is posted on the north wall in the Council Chambers for public information. The Pledge of Allegiance was then recited.

Moved by Swenson, seconded by Buse, to approve the following consent agenda:

1. City appointed volunteer boards and commissions - none.
2. Fire & rescue departments – accept membership of Steven Grone to West Point Rescue.
3. Approval of the minutes of the February 6 and February 17, 2020 meetings.
4. Treasurer's report.
5. Claims.

Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

<u>CLAIMS</u>		
Payroll		148,684.52
Western Area Power Administration	Power	8,218.14
Central Valley Ag	Service	655.96
PetroMart	Service	56.67
Sapp Bros.	Service	4,223.52
West Point Travel Plaza	Service	172.74
Black Hills Energy	Service	70.44
City of West Point Payroll Tax Fund	Employer FICA	5,704.52
First National Bank Fremont	Retirement Contributions	3,694.45
Madison National Life Ins.	Life Ins.	187.03
MEAN	Power	341,001.73
City of West Point Payroll Tax Fund	Employer FICA	5,803.16
First National Bank Fremont	Retirement Contributions	3,600.22
United Healthcare	Health Ins.	54,249.21

Companion Life	Life Ins.	263.47
Auto Value Parts	Supplies	784.22
Barco Municipal Products	Supplies	205.24
Black Hills Energy	Service	1,067.70
Bomgaars Supply	Supplies	998.47
Border States	Supplies	54.08
Cardmember Service	Service	2,258.10
Century Link	Service	1,014.71
Chamber of Commerce	Banquet Tickets	420.00
Constellation NewEnergy	Service	2,714.04
Core & Main	Supplies	1,990.20
Cuming County Public Power	Wheeling Service	5,756.03
Danko Emergency Equipment	Supplies	604.47
Dinslage Small Engine	Service	87.35
Engelhardt TV	Service	207.00
Floor Maintenance	Supplies	495.42
Gale/Cengage Learning	Books	631.49
Gall's Inc.	Supplies	111.35
L. P. Gill Inc.	Tipping Fee	8,913.58
Gill Hauling	Hauling Fee	3,514.03
Hawkins Inc.	Supplies	1,276.64
Ingram Library	Books	1,029.14
Jackson Services	Uniform Service	1,100.20
John A Stahl Library	Cash Adv	88.23
Logemann Auto Parts	Supplies	243.50
Mahaska	Supplies	174.50
Mail Finance	Supplies	397.14
MicroMarketing LLC	Supplies	399.42
Midwest Labs	Service	161.90
Midwest Tape	Supplies	239.62
Morrow, Davies & Toelle	Audit Services	15,850.00
MEAN	Conference	160.00
NE Public Health Environmental Lab	Service	544.00
Nebraska Public Power District	Service	67.50
Nebraska Municipal Power Pool	Training	500.00
Nebraska Vet Services	Service	1,022.15
Overhead Door Co.	Supplies	318.00
Presto X	Service	65.00
Quality Printing & Supplies	Supplies	379.55
Quick Med Claims	Prof Services	307.49
St. Joseph's Hillside Villa	Meal Service	2,425.00
Skywave Wireless	Service	273.10
Smidt's Sanitation	Service	177.00
Special Roads Fund	Mechanic Chgs	259.50

Verizon Business	Service	93.27
Verizon Wireless	Service	331.07
Welch Law Firm	Prof Services	350.00
West Point Library Foundation	Cash Adv	194.88
WPLW	Service	37,985.49
WPLW Operating Fund	Cash Adv	3,378.07
West Point News	Publication Costs	1,058.10
West Point Rescue	Ambulance Chgs	1,150.00
Woerner's Garbage Service	Service	267.00
911 Custom	Supplies	86.00
Blue to Gold LLC	Training	149.00
DHHS	Pool Permit	40.00
Doescher Door Service	Service	436.96
Tom Goulette	Travel Expense	304.17
Kathy Mahannah	Pool Operator License	40.00
Midwest Alarm Service	Service	465.00
Midwest Meetings	Ad	650.00
Municipal Code Services	Prof Services	240.00
NE Loess Hills	Membership	200.00
NE State Fire Marshall	Boiler Certificate	90.00
Norfolk Daily News	Ad	59.41
Northeast Community College	Training	710.00
Northeast NE Economic Dev	Services	375.00
Peterson Body and Paint	Snow Blades	11,295.30
Plan On It	Exhibit Booth	500.00
Road Builders	Supplies	1,318.49
Stan Houston Equipment Co.	Supplies	122.00
WatchGuard Video	Supplies	5,781.00
Wise Heavy Equipment	Supplies	981.91

The Mayor opened a public hearing on amending the City's Community Development Block Grant Economic Development Revolving Loan Fund and the City's Housing Revolving Loan Fund Program to allow for the re-purposing of the program income towards the Water Treatment Plant Rehabilitation Project which includes replacing water mains, valves, looping areas in the city to eliminate dead end lines, and some ice pigging. Mandy Gear with Northeast Nebraska Economic Development District (NENEDD) appeared before the Council describing the water system project for which the re-purpose program income would be used for. It was also stated that NENEDD has regional funds available to loan to local businesses or home owners. All parties

were given an opportunity to be heard. No one appeared to speak in opposition of the amendment and no correspondence had been filed. Following discussion, Hugo introduced the following resolution and moved its adoption:

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WEST POINT, NEBRASKA ACCEPTING THE AMENDMENT OF ITS COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ECONOMIC DEVELOPMENT (ED) REVOLVING LOAN FUND (RLF) PROGRAM AND ITS HOUSING REVOLVING LOAN FUND PROGRAM. BOTH THE HOUSING AND ED RLF WILL BE DISCONTINUED, CEASING ANY ECONOMIC DEVELOPMENT OR HOUSING TYPE ACTIVITIES. THE RLF'S CURRENT PROGRAM GUIDELINES AND HOUSING PROGRAM GUIDELINES STILL APPLY TO EXISTING PROJECTS AND LOANS, INCLUDING AN ED AGREEMENT FROM 1994.

WHEREAS, the City of West Point, Nebraska, has obtained its citizens' comments on community development and housing needs; and has conducted public hearing(s) upon the proposed amendment which will re-purpose all program income in the RLFS toward a Water Treatment Plant Rehabilitation Project. The water system projects have been approved which includes: a 6" water main on Farragut Street from Grove Street to Walnut Street, an 8" water main on Beemer Street from Deere Street extending north 300 feet, a 6" water main on Kloke Street from Grant Street to Sherman Street, and an 8" water main on Ash Street from Grant Street to Park Street and on Grove Street from ash Street to Maple Street. These extensions will replace existing water mains and provide a larger diameter loop that will replace old smaller diameter mains in areas where the city has had maintenance issues, eliminate dead end lines, and will provide a loop to the system in the south industrial tract where two large users are served. The project will include replacing water main, valves, fire hydrants, water service connections, directional boring under the existing street and drainage way and other miscellaneous work. The City also plans to complete some ice pigging (cleaning and inspection) on some of the major sections of existing water main that include Main Street and the large diameter transmission line from the water treatment plant to the elevated storage. The City plans to start the project this summer with completion in the summer of 2021.

The total estimated project cost is \$496,250, which includes \$5,000 for construction management and \$10,000 for general administration. The City will repurpose all ED and Housing RLF program income, currently around \$185,000, towards this project. Any program income generated during this project will be applied toward the project or returned to the Nebraska Department of Economic Development. The remaining project costs will come from a loan from the Clean Water or Drinking Water State Revolving Fund.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WEST POINT, NEBRASKA, that the Mayor be authorized and directed to proceed with the formulation of any and all contracts, documents or other memoranda between the City of West Point and the Nebraska Department of Economic Development so as to effect acceptance of the amendment and will adhere to the CDBG reuse plan as approved by Nebraska Department of Economic Development. It is expressly understood that program income and recaptured funds will continue to be made to the City of West Point and reused within the corporate limits of the local government, is hereby approved and adopted.

Stokely seconded the motion. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith.

Nay: None. Motion carried and said resolution adopted. Ms. Gear stated that the regulations for

the CDBG still need to be followed, so an environmental review will need to be done and then a clearance from the Nebraska Department of Economic Development before bid letting and construction can begin.

Only one proposal was received for the waste removal at the Municipal Building, Nielsen Community Center, John A. Stahl Library, and Wastewater Treatment Plant which was from Woerner Garbage in the amount of \$235.00 per month, who is currently providing this service and the proposal is the current price, no increase. Moved by Swenson and seconded by Penrose to accept the proposal of Woerner Garbage for waste removal for a two-year period commencing April 1, 2020 for \$235.00 per month. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

The City Administrator reported that two filters have been removed from the Water Treatment Plant and the floor is being demolished as is required for the backwash discharge and new piping. It was announced that the new filters from Layne Christensen Company are to be delivered on March 26, 2020 but it is uncertain if all the work will be done for installation. A meeting has also been scheduled for March 12, 2020 for the electrical for the controls.

The Council considered a request from West Point Rescue for use of city streets for a 5k walk/run on Sunday, May 31, 2020. Drew Wimer, with West Point Rescue, was present to answer any questions. Moved by Penrose and seconded by Hugo to approve the request of West Point Rescue for use of city streets for a 5k walk/run on Sunday, May 31, 2020. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried

The next item on the agenda was to discuss a new pool/rec center for the City. The City Administrator advised that the current pool is 35 years old which is probably the life of the pool. He suggested that the City go out for requests to determine the design and amenities of the project. There would be an interview process to select a firm that will provide the best services and budget requirements. Al Kreikemeier, Kathy Mahannah, and Dave Wimmer, members of the Park Board, were present in support of proceeding with the project. Last year the City was approved for a planning

grant for \$12,000 through the Community and Civic Center Financing Fund (CCCFF) with the City providing the matching funds of \$12,000. Pat Hutchinson was part of the group that was working on creating a community hub in the downtown area for which the planning grant was originally sought. Mr. Hutchinson was present at the meeting and informed the Council of the work his group had done and that they had put the project on hold because of the levee and water issues the city was dealing with. There is approximately \$20,000 remaining of the grant money which could be utilized for the planning of a new pool/rec center. Following discussion, it was moved by Swenson and seconded by Smith, to proceed with going out for Request for Qualifications of Architectural & Engineering Services for construction of new swimming pool/rec center. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

The Council was informed that Morrow, Davies & Toelle, P.C prepared the City's Audited Financial Statements for the fiscal year ending September 30, 2019. Moved by Hugo, seconded by Stokely, acknowledging receipt of the audit. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

Moved by Stokely, seconded by Swenson, to approve the following applications for Special Designated Liquor Permits:

- (a) Roadhouse Lounge for Cuming County Fair Foundation Fundraiser on March 29, 2020.
- (b) Roadhouse Lounge for West Point Baseball Fish Fry on April 10, 2020.
- (c) Roadhouse Lounge for Cuming County Feeders Banquet on April 18, 2020.

Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

Moved by Stokely, seconded by Penrose, to approve the claim of Hugo Plumbing & Heating for services and supplies in the amount of \$6,815.67. Voting Yea: Stokely, Penrose, Swenson, Buse, and Smith. Nay: None. Abstaining: Hugo. Motion carried.

Moved by Swenson, seconded by Buse, to adjourn at 6:10 P.M. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

Mary Kempf, MMC
City Clerk