

MINUTES OF MEETING

A meeting of the Mayor and City Council of the City of West Point, Nebraska was convened in open and public session at 5:37 o'clock P.M. on January 2, 2019 in the Council Chambers at the Municipal Building in West Point, Nebraska.

Present were: Mayor Schlecht; Councilmembers: Stokely, Swenson, Buse, Hugo, and Smith. Absent: Ell.

The Mayor called the meeting to order and stated that in accordance with State Statute Section 84-1412 the Open Meetings Act is posted on the north wall in the Council Chambers for public information. The Pledge of Allegiance was then recited.

Moved by Swenson, seconded by Hugo, to approve the following consent agenda:

1. City appointed volunteer boards and commissions.
2. Fire & rescue departments – West Point Rescue: accept the membership of Faith Cole and accept the resignation of Gena Popken.
3. Approval of minutes of previous meeting.
4. Treasurer's report.
5. Claims.

Voting Yea: Stokely, Swenson, Hugo, and Smith. Nay: None. Absent: Ell. Motion carried.

<u>CLAIMS</u>		
Payroll		155,187.64
Hugo Plumbing & Heating	Serv/Supplies	1,429.81
Inpsro Ins.	Premium	241,413.00
Sunrise Excavating Co.	Hwy 275 Drainage Project	63,172.23
City of West Point Payroll Tax Fund	Employer FICA	5,753.22
First National Bank Fremont	Retirement Contributions	3,637.80
Black Hills Energy	Service	874.47
PetroMart	Service	50.45
Western Area Power Administration	Power	8,095.44
Elkhorn Paving Construction Co.	Paving-Tech Center	105,535.50
West Point Travel Plaza	Service	49.34
Central Valley Ag	Service	672.28
Black Hills Energy	Service	65.91

Wagner Tire & Repair	Service	2,318.84
Sapp Bros.	Service	890.51
City of West Point Payroll Tax Fund	Employer FICA	5,960.65
First National Bank Fremont	Retirement Contributions	3,270.28
United Healthcare	Health ins.	49,329.39
Madison National Life Ins.	Life Ins.	192.04
NE Department of Revenue	Sales Tax	26,595.52
MEAN	Power	324,527.84
Advanced Consulting	Prof Services	2,763.89
Auto Value Parts	Supplies	1,322.15
Black Hills Energy	Service	970.64
Bomgaars Supply	Supplies	527.04
Border States Industries	Supplies	3,336.41
Bracht Law	Prof Services	1,241.00
Cardmember Service	Service	731.85
Century Link	Service	1,052.25
Constellation New Energy	Service	1,698.89
Core & Main	Supplies	322.01
Cuming County Public Power	Wheeling Service	5,620.30
Danko Emergency Equipment	Supplies	590.00
Data Technologies	Supplies	89.35
Dinslage Small Engine	Service	347.69
Dugan Business Forms	Supplies	1,662.90
Dutton Lainson Co.	Supplies	3,983.86
EMS Billing Services	Prof Services	1,515.51
Express Distribution	Supplies	244.80
Floor Maintenance	Supplies	2,096.84
Gale/Cengage Learning	Books	405.73
Gall's Inc.	Supplies	453.06
Gerhold Concrete Co.	Supplies	21.29
L. P. Gill Inc.	Tipping Fee	8,621.08
Gill Hauling	Hauling Fee	3,398.73
Graybeal's	Supplies	62.55
Hawkins Inc.	Supplies	1,051.80
Ingram Library Services	Supplies	695.38
Jackson Services	Uniform Service	1,120.20
John A Stahl Library	Cash Adv	136.30
Leslie's Poolmart	Supplies	2,094.96
Logemann Auto Parts	Supplies	413.76
Mahaska	Supplies	228.06
Matheson Tri-Gas	Supplies	166.15
MicroMarketing LLC	Books	85.98
Midwest Labs	Service	93.85
Midwest Tape	Supplies	115.70

NE Public Health Environmental Lab	Service	100.00
Nebraska Vet Services	Service	200.00
Nebuda Hauling	Service	15,472.05
OfficeNet	Service	201.63
One Call Concepts	Service	51.66
Overdrive, Inc.	Books	207.99
Quality Printing	Supplies	667.74
S & W Welding	Supplies	168.50
St. Josephs' Hillside Villa	Meals	2,208.40
Schmader Electric	Service	180.00
Seals and Service Inc.	Supplies	110.88
Skywave Wireless	Service	225.00
Smidt's Sanitation	Service	177.00
Special Roads Fund	Mechanic Chgs	230.30
Stalp Gravel	Supplies	4,956.42
Tom's Rexall Drug	Supplies	54.04
Total Funds	Postage	600.00
USA Blue Book	Supplies	233.18
Verizon Business	Service	95.44
Verizon Wireless	Service	240.39
West Point Implement	Serv/Supplies	7,603.15
West Point Library Foundation	Cash Adv	361.47
WPLW	Service	34,836.65
WPLW Operating Fund	Cash Adv	1,060.39
West Point News	Publication Costs	155.16
West Point Rescue	Ambl Charges	600.00
West Point True Value	Supplies	521.31
Woerner's Garbage Service	Service	235.00
Atlas Copco Compressors	Service	1,693.68
Blue360 Media	Supplies	71.25
Consolidated Electrical Dist.	Supplies	1,671.52
Creative Xpressions	Service	19.80
Dave's Drycleaning	Service	32.00
Elite Computers	Supplies	67.00
F & M Bank	Box Rent	54.00
JEO Consulting Group	Prof Services	2,832.50
Johnsen Corrosion Engineering	Service	852.00
Chris Kreikemeier	Travel/Cash Adv	72.99
L & L Communications	Service	115.00
MS Construction	Service	1,942.00
My-Lor Inc.	Supplies	48.68
NE Rural Water Association	Membership	225.00
Norfolk Daily News	Ad	38.00
North American Truck	Service	1,800.74

OCLC, Inc.	Service	43.23
Peterson Body and Paint	Service	1,079.95
Redwood Toxiology Labs	Supplies	304.91
Sandry Fire Supply	Supplies	657.61
Seed Enterprises	Supplies	95.00
Stepp Mfg.	Supplies	1,559.08
Sunrise Excavating Co.	Snow Removal	1,012.50
Trademark Door	Service	1,300.00
Zoll Medical Corp.	Service	255.00

The Mayor then submitted his nominee being Mark Buse to fill the vacancy on the City Council created by his resignation as Councilmember of Ward II because of his recent election as Mayor. Mr. Buse would fill the unexpired term, being until December, 2020. It was moved by Stokely and seconded by Swenson to approve the appointment of Mark Buse to fill the vacancy on the City Council for Ward II until December, 2020. Voting Yea: Stokely, Swenson, Hugo, and Smith. Voting Nay: None. Absent: Ell. Motion carried. Mark Buse was then sworn in.

Last month the Mayor delayed his appointments to the Council Standing Committees until there was a full Council. So the Mayor proceeded to announce his appointments to the standing committees as follows:

ADMINISTRATIVE:

*Jerry Hugo
Rusty Smith
Tom Swenson

Personnel Administration
Budget, Finance and Audit
Administrative Services

PUBLIC HEALTH & SAFETY:

*Tom Swenson
Jerry Hugo
Debra Ell

Police Services
Fire and Rescue
Code Enforcement

UTILITIES:

*Mark Buse
Rusty Smith
Jerry Hugo

Electric Plant and Distribution System
Water Treatment, Supply & Distribution
Wastewater Treatment and San Sewer System;
Franchises: Cable TV, Nat Gas & Telephone

PUBLIC WORKS:

*Emma Stokely
Debra Ell
Mark Buse

Streets, Alleys, Sidewalks and Parking
Stormwater Drainage and Flood Control
Sanitation and Solid Waste Disposal

RECREATION AND CULTURAL:

*Rusty Smith
Emma Stokely
Tom Swenson

Parks and Recreation
Auditorium/Theater and Library
Senior Citizens

COMMUNITY DEVELOPMENT:

*Debra Ell
Mark Buse
Emma Stokely

Planning and Zoning
Annexation, Subdivision & Housing Dev.
Economic and Industrial Development

(*Chairman)

Moved by Smith, seconded by Buse, to approve said appointments. Voting Yea: Stokely, Swenson, Buse, Hugo, and Smith. Nay: None. Absent: Ell. Motion carried.

John Zwingman of Advanced Consulting Engineering Services appeared before the Council to update them on the water quality issues and what has happened since the last Council meeting. He stated that he and the City Administrator have talked with Dr. Bruce Dvorak, P.E. from the University of Nebraska Lincoln, who is one of the lead environmental engineers at the University. After explaining the issues, Dr. Dvorak suggested to check the dissolved oxygen levels out of the clear well and throughout the system. This was done and the results were forwarded to him. Dr. Dvorak is expected to visit West Point to do additional sampling and discuss results. Mr. Zwingman also stated that he and the City Administrator met with Jon Harger with Vessco, who is the sales company for General Filters, and per his recommendation, filters #5 and #6 at the Water Treatment Plant were taken off line and some of the built up of manganese and iron were removed from these filters. In theory this would give the media more room to expand during backwash and may improve efficiency. Mr. Harger also informed them that they have better gauges to show loss across the filters which would give the plant a better idea of when to backwash. The City is also trying to schedule the cleaning of the clear well and the storage reservoirs but to do so the temperature needs to stay above freezing while this process is completed. The City Administrator stated that the City will try to have an article in the local newspaper every two weeks on updates to the water issues.

Next on the agenda was to consider a proposed recreation facility. The City Administrator

advised that a planning grant is available through the Community and Civic Center Financing Fund (CCCFF) and that in order to apply for this grant, a Letter of Intent must be submitted to the Nebraska Department of Economic Development by January 15th. The estimated total planning project budget is \$24,000. The City would apply for \$12,000 through the CCCFF and the City providing the matching funds of \$12,000. Patrick Hutchinson with MS Construction, appeared before the Council stating that a small group of people have gotten together to gather information and research for a new recreation facility. The grant funds would be used to determine a feasible location along with designing a site layout to include multipurpose courts and an outdoor zero-entry pool, which would replace the existing municipal pool that was built in approx. 1985. Following discussion, it was moved by Smith and seconded by Stokely, that the City proceed with filing a Letter of Intent with the Nebraska Department of Economic Development for a planning project grant in the amount of \$12,000 through the CCCFF regarding a new recreation facility. Voting Yea: Stokely, Swenson, Buse, Hugo, and Smith. Nay: None. Absent: Ell. Motion carried. It was stated that if the Letter of Intent is approved, the City would need to file an application by February 15, 2019.

Next the Council considered the request from the Chamber of Commerce to update the Chamber sign along Highway 275 to a digital display. The current sign is owned, maintained and insured by the City. A bid from Love Signs for such a sign is approximately \$27,500. Half of the funds have been raised and the Chamber is requesting the City to pay the remaining portion of the sign. A permit will need to be obtained from the Nebraska Department of Transportation for the new sign. Tina Biteghe Bi Ndong of the Chamber appeared before the Council concerning this request and stated that a message would be able to be up to 4 lines and there is a possibility of displaying commercial paid ads, which revenue would go to the Chamber. It was stated that the sign is located on Charter West Bank property and a new agreement would need to be prepared on this. Also an agreement would need to be prepared between the Chamber and the City regarding each party's responsibilities. It was moved by Stokely and seconded by Smith to approve the

replacement of the Chamber sign along Hwy 275 with the City's portion not to exceed \$13,500.

Voting Yea: Stokely, Buse, and Smith. Nay: Swenson and Hugo. Motion carried.

Rick Wimer of Inspro Insurance then appeared before the Council concerning the renewal of the City's health insurance plan which renews February 1st. Mr. Wimer stated that the City's current plan with United Healthcare will increase approximately 12% and it was his recommendation to stay with the current plan. It was moved by Swenson, seconded by Buse, to continue with the City's current health plan and contract with United Healthcare. Voting Yea: Stokely, Swenson, Buse, Hugo, and Smith. Nay: None. Absent: Ell. Motion carried.

Swenson introduced a resolution for the appointment of Alternate Director to MEAN Board of Directors and MEAN Management Committee as follows:

1. The City Council duly appoints Bruce A. Schlecht, Mayor, to serve as alternate director to represent the City on the Board of Directors of the Municipal Energy Agency of Nebraska (MEAN) for the unexpired term of Marlene E. Johnson.
2. The City Council duly appoints Bruce A. Schlecht, Mayor, to serve as alternate representative to the MEAN Management Committee for the unexpired term of Marlene E. Johnson.

Stokely seconded the motion. Voting Yea: Stokely, Swenson, Buse, Hugo, and Smith. Nay: None.

Absent: Ell. Motion carried and said resolution adopted.

Moved by Swenson, seconded by Smith, to approve the following applications for Special Designated Liquor Permits under the Nebraska Liquor Control Act:

- (a) Roadhouse Lounge for an Agricultural Banquet on January 23, 2019.
- (b) Guardian Angels Central Catholic Trivia Night on February 8, 2019.
- (c) Lincoln Street Market for the Knights of Columbus Fish Fry on March 6, 2019.
- (d) Lincoln Street Market for the Knights of Columbus Fish Fry on March 8, 2019.
- (e) Lincoln Street Market for the Knights of Columbus Fish Fry on March 15, 2019.
- (f) Lincoln Street Market for the Knights of Columbus Fish Fry on March 22, 2019.
- (g) Lincoln Street Market for the Knights of Columbus Fish Fry on March 29, 2019.
- (h) Lincoln Street Market for the Knights of Columbus Fish Fry on April 5, 2019.
- (i) Lincoln Street Market for the Knights of Columbus Fish Fry on April 12, 2019.

- (j) Roadhouse Lounge for the Chamber of Commerce Partners in Progress Banquet on February 17, 2019.

Voting Yea: Stokely, Swenson, Buse Hugo, and Smith. Nay: None. Absent: Ell. Motion carried.

At last month's meeting, the date of the February meeting was changed from February 5th to February 6th. However, the City Administrator advised that February 6th will not work for him and requested that the meeting be moved to February 7th. It was moved by Swenson and seconded by Stokely that the February Council meeting be held on February 7, 2019 at 5:30 PM. Voting Yea: Stokely, Swenson, Buse, Hugo, and Smith. Nay: None. Absent: Ell. Motion carried.

The next item on the agenda was the annual job performance of the City Administrator and to negotiate a new contract. It was moved by Swenson and seconded by Buse to go into closed session at 6:47 PM to discuss the job performance of the City Administrator and to negotiate a new contract. Voting Yea: Stokely, Swenson, Buse Hugo, and Smith. Nay: None. Absent: Ell. Motion carried. The Mayor then restated for the record the limitation of the subject matter of the closed session was to discuss the job performance of the City Administrator and negotiate a new contract.

At 7:22 PM the Mayor declared the closed session had ended and that the only item discussed during the closed session was the job performance of the City Administrator and negotiations for a new contract and that the Council was back in regular session. It was then moved by Swenson and seconded by Hugo, to extend the City Administrator's employment contract until March 1, 2019 due to the fact that the contract needs to be reviewed by the City Attorney. Voting Yea: Stokely, Swenson, Buse Hugo, and Smith. Nay: None. Absent: Ell. Motion carried.

Moved by Swenson, seconded Councilmember Stokely, to adjourn at 7:27 o'clock P.M. Voting Yea: Stokely, Swenson, Buse, Hugo, and Smith. Nay: None. Absent: Ell. Motion carried.

Mary Kempf, MMC
City Clerk