

MINUTES OF MEETING

A meeting of the Mayor and City Council of the City of West Point, Nebraska was convened in open and public session at 5:45 P.M. on January 2, 2018 in the Council Chambers at the Municipal Building in West Point, Nebraska.

Present were: Mayor Johnson; Councilmembers: Swenson, Schlecht, Hugo, and Black.

Absent: Paus and Ell.

The Mayor called the meeting to order and stated that in accordance with State Statute Section 84-1412 the Open Meetings Act is posted on the north wall in the Council Chambers for public information. The Pledge of Allegiance was then recited.

Moved by Swenson, seconded by Black, to approve the following consent agenda:

1. City appointed volunteer boards and commissions – Parks and Recreation Board: appointment of Terry Doggett (3 year term).
2. Approval of minutes of previous meeting.
3. Treasurer's report.
4. Claims.

Voting Yea: Swenson, Schlecht, Hugo, and Black. Nay: None. Absent: Paus and Ell. Motion carried.

<u>CLAIMS</u>		
Payroll		154,528.13
Cuming Co. Ag Society/Daniel Bracht Trust	Former Gerhold Property	35,635.92
Department of Energy	Power	9,500.66
City of West Point Payroll Tax Fund	Employer FICA	5,598.92
First National Bank Fremont	Retirement Contributions	3,285.89
Inspro Ins.	Ins. Premium	217,990.00
Central Valley Ag	Service	457.01
PetroMart	Service	83.67
West Point Travel Plaza	Service	121.15
Madison National Life	Life Ins.	194.46
Wagner Tire and Repair	Service	2,274.39
Sapp Bros.	Service	511.47
City of West Point Payroll Tax Fund	Employer FICA	6,380.07
First National Bank Fremont	Retirement Contributions	3,168.58

United Healthcare	Health Ins.	42,695.88
NE Dept of Revenue	Sales Tax	26,970.22
Companion Life	Life Ins.	266.55
MEAN/NMPP	Power	322,889.77
Advanced Consulting	Prof Services	500.00
Auto Value Parts	Supplies	1,776.46
Barco Municipal Products	Supplies	364.64
Black Hills Energy	Service	2,185.47
Bomgaars Supply	Supplies	316.15
Bracht Law	Prof Services	1,711.00
Cardmember Service	Service	1,226.73
Century Link	Service	1,007.02
Core & Main	Service	1,797.60
Cuming County Rural Water	Service	120.00
Cuming County Public Power	Wheeling Service	5,630.10
Data Technologies	Supplies	56.34
Dinslage Small Engine	Serv/Supplies	2,990.44
Dutton Lainson Co.	Supplies	1,027.87
EMS Billing Service	Prof Services	2,113.78
The Farner Co.	Supplies	398.45
Floor Maintenance	Supplies	742.08
Franciscan Care Services	Service	3,220.45
Gall's Inc.	Supplies	438.48
L. P. Gill Inc.	Tipping Fee	9,653.28
Gill Hauling	Hauling Fee	3,805.63
Graybeal's Food	Supplies	28.52
Hawkins Inc.	Supplies	475.15
Ingram	Books	848.07
Jackson Services Inc.	Uniform Service	823.88
John A Stahl Library	Cash Adv	57.10
Kriz Davis Co.	Supplies	2,309.35
League of NE Municipalities	Registration	170.00
Mahaska	Supplies	190.19
Matheson Tri-Gas Inc.	Supplies	149.97
Micromarketing LLC	Books	566.39
Midwest Labs	Serv/Supplies	74.18
Midwest Tape	Supplies	130.28
Nebraska Vet Services	Service	508.13
Nebuda Hauling	Service	22,250.20
OfficeNet	Supplies	36.00
One Call Concepts	Service	44.01
Quality Printing & Supplies	Supplies	998.45
S & W Welding	Supplies	34.20
Schmader Electric	Service	210.00

Seals and Service	Supplies	43.12
Skywave Wireless	Service	227.00
Smidt's Sanitation	Service	177.00
Special Roads Fund	Mechanic Chgs	220.80
Stalp Gravel	Supplies	325.85
State Public Health Environmental Lab	Service	78.00
USA Blue Book	Supplies	251.41
Verizon Business	Service	66.71
Verizon Wireless	Service	297.93
West Point Home Center	Supplies	146.40
West Point Implement	Supplies	235.71
West Point Library Foundation	Cash Adv	592.47
WPLW	Service	32,219.90
WPLW Operating Fund	Cash Adv	1,555.59
West Point News	Publication Costs	271.39
West Point Rescue	Ambulance Charges	650.00
West Point True Value	Supplies	426.16
Woerner's Garbage Service	Service	230.00
Blue360 Media	Supplies	67.25
Centurion Technologies	Service	210.60
Creative Xpressions	Serv/Supplies	65.80
Dave's Drycleaning	Service	54.00
Electronic Contracting Co.	Service	5,171.00
Elite Computers	Serv/Supplies	750.36
EMC Insurance Co.	Premium	4,373.00
F & M Bank	Box Rent	54.00
Haase Construction	Storage Shed	4,791.78
Hach Company	Supplies	245.89
Jack's Uniforms & Equipment	Supplies	403.28
JEO Consulting Group	Prof Services	877.50
Johnsen Corrosion Engineering	Service	852.00
Chris Kreikemeier	Travel Expense	117.49
Leisure Lawn	Service	1,217.84
McKinnis Inc.	Service	3,699.99
Mellen & Associates	Supplies	927.00
Midwest Sales & Service	Supplies	496.12
Modern Marketing	Supplies	275.94
NE Loess Hills RC&D Council	Membership	200.00
NE Municipal Clerk Institute	Registration Fee	223.00
Nebraska Library Commission	Service	500.00
Norfolk Daily News	Ad	37.50
Northeast Community College	Training	51.57
Northeast NE Economic Development	Prof Services	259.22
OCLC, Inc.	Service	41.67

Overdrive, Inc.	Service	94.11
Reicks Electric	Service	500.24
Stepp Mfg.	Supplies	454.18
Vessco, Inc.	Supplies	240.87
West Point Sportsman Club	Dues	60.00
Woerman Construction	Service	250.00

Rick Wimer of Inspro Insurance appeared before the Council concerning the renewal of the City's health insurance plan which renews February 1st. Mr. Wimer stated that the current plan the City has with United Healthcare is no longer available and that United Healthcare crossed over the City to a new plan comparable to the current plan. He presented this plan to the council which premium would be a 12.78% increase. Each employee pays 1/12 of the yearly premium. Moved by Schlecht, seconded by Swenson, to accept the health plan presented and contract with United Healthcare through Inspro Insurance for the City's health insurance coverage for 02/01/2017 to 01/31/2018. Voting Yea: Swenson, Schlecht, Hugo, and Black. Nay: None. Absent: Paus and Ell. Motion carried.

Don Roeber then requested to speak to the Council concerning an incident that happened at his construction site on Meadow Lane. He stated that Black Hills Energy cut through the electrical lines when laying the gas line. He was told that the City does not locate private lines beyond the meter. If this is so, he felt then the property owner should be notified. The City Administrator will check into the matter.

Leanne Ritter of Advanced Consulting Engineering Services and the City Administrator reviewed with the Council the formulas for assessing the costs of the Street Improvement District No. 2017-1 consisting of street construction (Mill Street and 13th Street) and drainage improvements. Following discussion, Hugo introduced a resolution that the certificates of completion and the recommendations of acceptance by the City's Engineers, Advanced Consulting Engineering Services, and the work completed in Street Improvement District No. 2017-1 in the City of West Point, Nebraska, be accepted. Schlecht seconded the motion. Voting Yea:

Swenson, Schlecht, Hugo, and Black. Nay: None. Absent: Paus and Ell. Motion carried and said resolution adopted.

Hugo introduced a resolution that said plats and schedules of assessments in Street Improvement District No. 2017-1 are hereby ordered to be received and placed on file in the Office of the City Clerk. Black seconded the motion. Voting Yea: Swenson, Schlecht, Hugo, and Black. Nay: None. Absent: Paus and Ell. Motion carried and said resolution adopted.

Black introduced a resolution that:

1. The Mayor and City Council will meet as a Board of Equalization at 5:30 P.M., on the 6th day of March, 2018 at the City Hall in West Point, Nebraska to consider the levy of special assessments in Street Improvement District No. 2017-1; and
2. Notice of said meeting shall be given to all persons appearing to have an interest in said properties subject to assessment in said Street Improvement District No. 2017-1 consisting of grading, construction of curb and gutter, and 9” thick concrete paving, together with earthwork and drainage improvements for Mill Street from Johnson Road south to 13th Street and along 13th Street from 190 feet west of Mill Street, east of Main Street in the City of West Point, by publication in five (5) issues of the West Point News, a newspaper published and of general circulation in the City of West Point, Nebraska, on the following dates:

January 31, 2018

February 7, 2018

February 14, 2018

February 21, 2018

February 28, 2018

3. City Clerk is instructed to mail a copy of said Notice to all known resident and non-resident owners of property in Street Improvement District No. 2017-1 and to any other party appearing to have a direct interest in such action or proceedings.
4. At said time and place, the Mayor and City Council of said City will grant a hearing to all persons interested and will pass a resolution making said special assessments as provided by law.

Schlecht seconded the motion. Voting Yea: Swenson, Schlecht, Hugo, and Black. Nay: None.

Absent: Paus and Ell. Motion carried and said resolution adopted.

The City Administrator advised the Council that because the State mandated municipalities to use licensed animal control facilities, the City has contracted with Nebraska Veterinary Services to use their facility for the impounding of stray or abandoned animals. Under the contract, the Clinic charges a monthly fee which is applied towards boarding, euthanasia and disposal of impounded animals. If the impounded animal is claimed by the owner, all fees are paid by the owner. The current contract expired December 31, 2017 and a

new contract has been negotiated for another two year period. It was moved by Schlecht, seconded by Black, that the City accept the new contract with Nebraska Veterinary Services for a two year term for the impounding of strayed animals and that the Mayor is authorized to sign said contract. Voting Yea: Swenson, Schlecht, Hugo, and Black. Nay: None. Absent: Paus and Ell. Motion carried.

Moved by Swenson, seconded by Schlecht, to approve the application for a Special Designated Liquor Permit for GACC Trivia Night on Friday, February 9, 2018. Voting Yea: Swenson, Schlecht and Hugo. Nay: Black. Absent: Paus and Ell. Motion carried.

Moved by Schlecht, seconded by Swenson, to approve the claim of Hugo Plumbing & Heating for services and supplies in the amount of \$2,168.68. Voting Yea: Swenson, Schlecht, and Black. Nay: None. Abstaining: Hugo. Absent: Paus and Ell. Motion carried.

Swenson introduced a resolution to approve Payment No. 3 (final) to Elkhorn Paving Construction Co., Inc. for Public Improvement District No. 2017-1 (Neligh Park Improvements) in the amount of \$32,845.35. Schlecht seconded the motion. Voting Yea: Swenson, Schlecht, Hugo, and Black. Nay: None. Absent: Paus and Ell. Motion carried and said resolution adopted.

The Council then proceeded to do the annual performance review of the City Administrator.

Moved by Swenson, seconded by Black, to adjourn at 6:26 P.M. Carried.

Mary Kempf, MMC
City Clerk