

CITY OF WEST POINT

LB840 Fact & Instruction Sheet

Facts:

Nebraska's voters enacted a constitutional amendment in November 1990 granting cities and villages the power to use local sources of revenue for economic or industrial projects and programs. In 1991, the Unicameral implemented this amendment with the passage of Legislative Bill 840, the Local Option Municipal Economic Development Act.

The Local Option Municipal Economic Development Act is based on the premise that communities should use their tax dollars in ways that best meet local needs. While ongoing planning processes in many towns have identified development, job creation and increased economic opportunity as their highest priority for the future, a variety of constitutional and legislative prohibitions kept them from investing local public funds in development programs. The removal of these limitations gives municipality's greater latitude in determining and acting upon local needs.

On May 15, 2012, West Point voters approved Resolution 2012-2 which gave the City of West Point the authority to begin using their local sales tax dollars towards economic development projects. The City of West Point's community and economic development strategy involves building on our strengths to promote the expansion of existing industries and the accompanying creation and retention of jobs and to recruit new industries and new jobs to the community. The principal strategy is directed at maintaining a good quality of life, building a strong workforce, developing community resources, attracting new capital investment, broadening the community's tax base and ensuring economic stability and viability for the City of West Point.

Program Goals:

It is the intent of the City of West Point to implement an economic development program with the following purpose and goals.

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|--------------------------------------|--|
| △ Create New Jobs | △ Generate Employment Opportunities |
| △ Attract New Retail Business | △ Attract New Capital Investment |
| △ Broaden the Tax Base | △ Expand the Labor Market |

Eligible Activities:

Eligible activities under the economic development plan may include, but shall not be limited to the following.

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|---|--|
| △ Purchase/Option of Real Estate | △ Recruitment Expenses |
| △ Attraction Expenses | △ Equity Investment/Loan Guarantees |
| △ Bond Issuance | △ Job Training Grants/Agreements |
| △ Small Business Development | |

Eligible Businesses:

A qualifying business shall mean any corporation, partnership, limited liability company or sole proprietorship which derives its principal source of income from any of the following.

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|-------------------------------------|---------------------------------|
| △ Retail | △ Manufacturing |
| △ Research & Development | △ Warehouse/Distribution |
| △ Headquarter Facilities | △ Telecommunications |
| △ Tourism Related Activities | |

Qualifying Jobs:

A qualifying business does not have to be located within the territorial boundaries of the city if the West Point City Council determines that there is a clear economic benefit to the city, but it must be located in the City's one-mile extraterritorial jurisdiction or on land held in the name of the city. Jobs created and funded through the LB840 program must be physically located in one of the areas outlined above.

Administrative Process:

Applications must be submitted to the Advisory Committee and will be reviewed by said Advisory Committee consisting of seven (7) residents from the City of West Point who are appointed by the Mayor of West Point.

Application Process:

To be considered for financial assistance, applicants must provide the following.

- ◆ A **complete** City of West Point LB840 application, **including all applicable attachments.**
- ◆ If necessary, confirmation that applicant has spoken with City of West Point officials as it relates to zoning and permitting processes.

In determining eligibility, additional information may be requested by the Advisory Committee and/or the City of West Point.

The Advisory Committee will review applications in the order they are received. Approval/disapproval of an application will be based on project feasibility and the potential future economic benefit that the project will provide to the community.

The Advisory Committee will provide the West Point City Council's Administrative Committee a complete application packet including financial verification documents that will be independently obtained prior to the review process. The West Point City Council's Administrative Committee will use the same qualification requirements as the Advisory Committee used for the initial qualification process. The West Point City Council's Administrative Committee will review the Advisory Committee's qualification recommendation and determine a dollar figure recommendation for the West Point City Council to consider. LB840 Funds approved by the West Point City Council for allocation will be disbursed at the completion of the investment phase unless otherwise directed by the West Point City Council. The Mayor of the City will be responsible to execute the legal agreements made between the applicant and the City of West Point. The Advisory Committee will also be responsible to report to applicants in writing whose applications have been disapproved.

All applications will be treated as "Confidential" documents and will be destroyed after the approval/disapproval process with the exception of the originally submitted application.

Applications must be submitted to:

City of West Point
Attn: Tom Goulette, City Administrator
P.O. Box 327
West Point, NE 68788-0327



CITY OF WEST POINT

LB840 Application

Please Answer Each Question (If Question Does Not Apply – Mark N/A). Please Type or Print in Black Ink.

Please Note: The Information Contained in this Document is Public Information and will **NOT** be Considered Confidential.

A. BUSINESS INFORMATION:

Name of Business Applying for Assistance: _____

Business Address: _____
(City) (State) (Zip Code)

Contact Person: _____ Telephone Number: _____

Fax Number: _____ Email Address: _____

Federal Tax ID Number: _____

Type of Business: Start-Up Buyout Existing

If Existing, Number of Years in Business: _____

Business Classification: (Please Choose One)

- Retail Manufacturing Research & Development
 Headquarter Telecommunications Tourism
 Warehouse/Distribution Other

Business Type: (Please Choose One)

- Proprietorship Corporation Partnership
 Other

Does the Company have a Parent or Subsidiaries? Yes No
If Yes, Please List Name: _____

Address: _____
(City) (State) (Zip Code)

Ownership Identification: Please List all Officers, Directors, Partners, Owners, Co-owners and Stockholders:

Full Name	Title	Ownership Percentage

Does the business qualify to receive any incentives from the State of Nebraska? Yes No

Has the business applied for any incentives from the State of Nebraska? Yes No

If yes, please explain: _____

Employee Information: (FTE = Full-Time Equivalent = 2,080 Hours/Per Year)

Number of Existing Full-Time Equivalent Employees: _____

Number of Full-Time Equivalent Positions to Be Created: _____

Will all of the Full-Time Equivalent Positions be Physically Located within the City of West Point, their One-Mile Extraterritorial Jurisdiction or on Land Held in the Name of the City of West Point? Yes No

If no, please explain: _____

Does the Company Employ Any Seasonal Employees: Yes No

If Yes, How Many: _____

(Seasonal employees must work for at least three continuous months and the position must reoccur annually)

B. PROJECT INFORMATION:

Please Provide a Brief Project Description:

Use of Funds	Total Project Cost	LB840 Funds Requested
Land or Facility Acquisition*	\$	\$
Facility Renovation*	\$	\$
New Facility Construction*	\$	\$
Machinery/Equipment Acquisition*	\$	\$
Business Recruitment Activities	\$	\$
Business Attraction/Location Expenses	\$	\$
Small Business Development	\$	\$
Working Capital (Includes Inventory)	\$	\$
Job Training*	\$	\$
Other (Please Specify)	\$	\$
Total Project Cost:	\$	
	Total LB840 Funds Requested:	

***ITEMS THAT QUALIFY FOR LB840 FUNDING**

C. FUNDING SOURCES AND EQUITY INJECTION:

Name of Lending Institution: _____

Address: _____
(City) (State) (Zip Code)

Contact Person: _____ Telephone Number: _____

Loan Amount: _____ Loan Term (Years): _____

Interest Rate: _____ Variable Fixed

Collateral Required: Yes No

If Yes, on Collateral or Equity, Please Specify: _____

Amount Injected Into the Project by Business/Partners/Owners: _____

D. PROJECT LOCATON:

- | | | |
|---|------------------------------|-----------------------------|
| Within the West Point City Limits? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Within the West Point One-Mile Jurisdiction | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Land Owned by the City of West Point | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

E. ATTACHMENTS: -Please Include the Attachments that Apply to Your Business Status

Please Note: The Information Contained in the Section Will be Deemed Confidential and will not be Available for Public Disclosure.

- Brief Description of the Business
- Resumes of all Owners/Co-Owners/Directors/Partners/Stockholders
- For Existing Businesses – Three (3) Yearly Financial Statements
- Existing Businesses – Current Financial Statements (Less Than Sixty (60) Days Old)
- For Start-Up Businesses – Current Business Plan
- For Start-Up Businesses – Three Year Projections
- Personal Financial Statements for all Owners/Co-Owners/Directors/Partners/Stockholders
- For Existing Businesses -List of Current Obligations (Include Company Names and Amounts)
- Tax Returns – Previous Three (3) Years – Personal Tax Returns May be Required
- Letter from Lending Institution
- Please Note that Other Financial Documents May Be Required

F. APPLICANT SIGNATURE:

I certify that the information contained in this application and all attachments are correct to the best of my knowledge. By signing below, I authorize the Advisory Committee on behalf of the City of West Point to check my credit and the credit of all who are listed within this application. I understand that I must update my credit information if my financial situation changes.

Applicant's Signature

Date